

My Career Center Online

**ONE TIME
REGISTRATION**

How to Register:

1. Log in at <http://csun-csm.symplicity.com/>
2. Click on the Student/Alumni link
3. Click on the REGISTER button
 - a new log in screen will appear
4. Enter your CSUN e-mail address (@my.csun.edu) as your username
 - if your e-mail becomes obsolete, we will be unable to communicate with you and your account may be deleted. You can update your e-mail address under the Profile tab.
5. Enter the registration password: **resume@11** (lower case)
6. Click "GO"
7. Complete the STUDENT REGISTRATION FORM
 - for Alumnus select "(a) NO"
 - enter your personal and academic information
 - for Privacy click "YES" to receive e-mail notifications (this will allow the Career Center to e-mail you regarding career information, events, and jobs.)
8. Click "Submit"
9. Check your CSUN e-mail for your temporary, system generated Password
10. Once you log in, you will need to update your password under the Profile tab.

TROUBLE LOGGING IN?

**Please call (818) 677-2878 for
registration information.**

WITH MY CAREER CENTER ONLINE YOU CAN...

California State University

Northridge Career Center

University Hall Suite #105

18111 Nordhoff St.

Northridge, CA 91330-8241

www.csun.edu/career

- **View job, internship, and work study postings both on and off-campus**
- **Receive information on and sign-up for Career Center Events & Workshops**
- **Schedule On-Campus Interviews**
- **Search for Research Opportunities & Fellowships**
- **Explore Careers and Education through Vault Library and online resources**