

**Presentation Technology in Gateway rooms—JH2206/08 and 2230/32**  
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“At its heart, my work is about how to think clearly and deeply, using evidence, and all that has to pass through some presentation state.”

---Edward Tufte (1942-)

## **Preface**

This document is designed to help students (and student teams) with presentations in the two “Gateway” rooms—JH2206/JH2208 and JH2230/JH2232.

## **Desktop PC**

The two main ways to get a presentation file on to the computer is to 1), use a USB stick and copy the file to the desktop, or 2), email the file to yourself as an attachment, access your web mail (e.g., Gmail) account from the desktop PC, and save it to the desktop.

Additionally, make sure the switch on the panel on the podium is set to “Lectern PC”.

## **Notebook users -- PC**

Each PC notebook user must know how to send information out the notebook computer via the VGA connector. Each brand and model of PC notebook is different, although there is usually special keystroke that works (such as “Function F4” or similar).

Additionally, make sure the switch on the panel on the podium is set to “Notebook”.

## **Notebook users – Mac**

Each Mac notebook user must have a physical adapter to connect from her or his notebook to the VGA connection on the podium. There are a few different types of Mac notebook-to-VGA cables. Professor Wayne Smith ([wayne.smith@csun.edu](mailto:wayne.smith@csun.edu)) has all of the cables in his office (JH4225), so you can ask to borrow a cable from him as needed.

Additionally, make sure the switch on the panel on the podium is set to “Notebook”.

## **A Note on Color Contrast**

The color contrast ratio on an LCD projector is much less than the color contrast ratio on an LCD screen (including a notebook screen). So always double-check that all colors are readable on the projected image (especially colors that are similar such as red and orange and especially fonts that are small such a slide numbers).