

Assignment: Sample Textbook Questions
“Sample Questions from the Textbook”
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Course: MGT 360
Title: Management and Organizational Behavior (3 units)

“We will never transform the prevailing system of management without transforming our prevailing system of education. They are the same system.”
--W. Edwards Deming (1900-1993)

Goals:

The primary purpose of this exercise is to explore and reinforce the key concepts from the textbook, especially theory, practice, concepts, and vocabulary that students feel have been useful to them in learning about management and organizational behavior. One aspect of internalizing key concepts is to generate explicit (that is, written) sample questions directly from the assignment reading material.

A related purpose of this exercise to demonstrate, by way of practice with direct and immediate consequences, the role of articulating clear and viable performance measurement and management guidelines. As a manager, you are not only responsible for the *implementation* of performance objectives, but you are often responsible for the *formulation* of performance objectives as well. By designing good sample exam questions, you learn how to articulate such learning guidelines.

Process:

Your task is to submit nine sample exam questions from the textbook. The allocation of chapters to students will be done in class. Each student will be assigned two chapters. You submit five questions from the first chapter (generally a chapter before the mid-term) and four questions from the second chapter (generally a chapter after the mid-term). I want you to submit questions that, in your view, have been the most rigorous (difficult) or the most relevant (important) in your reading of that specific textbook chapter. Please use the exact format below, including identifying the textbook page number and **bolding** the correct answer

Sample Question (Chapter 1):

1. (page 1)

The obligation to be held responsible for what was expected or what happened that was unexpected is known as _____.

- a. management
- b. responsibility
- c. **accountability**

- d. authority

Sample Question (Chapter 24):

- 2. (page 471)

Which of the following sentences is most closely associated with the principle of comparative advantage?

- a. Diamonds are generally found only in South Africa and Russia.
- b. Business students typically use economic and engineering principles to guide decision-making, while art students typically use affective and holistic principles to guide decision-making.
- c. **Countries should specialize in products in which they have the greatest advantage or the least disadvantage in relationship to other countries.**
- d. none of the above

Confidentiality:

Please keep your questions confidential—that is, do not share them with anyone but me. I may use some of these questions on an exam in this class or in a subsequent class.

Due Date:

One question will be submitted at the beginning of each class in the semester other than the first day of class, the day of the mid-term, and the day of the final exam. I suggest you begin early.

Print-based Deliverable:

Please submit each question on a single piece of paper with a standard three-hole punch (one option is to buy “pre-drilled” paper at office supply retail stores).

Electronic-based Deliverable:

(none)

Length:

There is a maximum page length of one page for each question.

Format:

The style requirements for this exercise is as follows: 12-point Times Roman font, single line spacing, and approximately 1 inch page margins. Do not justify the text to the right margin and you should not indent the first line of each paragraph. The first three lines on each page should be left-justified and appear as follows:

Terry Student, MGT 360, <due date>
Sample Questions from Textbook
Chapter <assigned number>

Please double-check the spelling, grammar and punctuation before you turn in the paper. Also, I recommend starting your work as soon as possible, letting it “sit” for a day, and then coming back to it for re-writing. Such a writing strategy enables the best results.

Performance Measurement:

The scoring rubric for this assignment is as follows:

- 1 - assignment turned in at the beginning of class
- 1 - sample textbook questions in the correct format
- 1 - no spelling errors
- 1 - no grammar or punctuation errors